



Details of the Programme	Details of Nominated Candidate
Programme:	Name:
Dates:	Designation:
Duration:	Mobile:
Fees:	Landline:
	E-mail:
Details of the Company/Employer	Training Department Representative
Company's Name:	Name:
P.O.Box:	Designation:
Postal Code:	Mobile:
Landline:	Landline:
Fax:	E-mail:
Website:	
Line Manager Approval	
Name: _____	
Designation: _____	Company Seal: _____
Signature: _____	Date: _____
Payment Terms: Once the form is completed, OPAL will be forwarding the invoice to the company. Payment is by bank transfer or a cheque issued in the name of OPAL. No cash payment will be accepted. Payment is in advance (Course fees are not refundable). Candidates will not be allowed to start the course without receipt of course fees in full. Candidates missing the batch they have been assigned to will have to resume the training within the same calendar year as course seats will not be carried forward to the next year.	